

Official Government Tender Acceptance Letter

Subject: Official Acceptance of Tender

Dear [Recipient Name],

This is to officially notify you that your tender submission for [Project Name/Contract Number] has been accepted by [Government Department/Agency]. The approval has been granted following comprehensive review and compliance checks.

Please review the attached guidelines and ensure all statutory obligations are met prior to commencement. Your acknowledgment of this letter is required within [timeframe].

Respectfully,

[Authorized Officer Name]

[Position]

[Government Department/Agency]

Get more templates here:

<https://www.lettersandtemplates.com/letters/tender-acceptance-letter-template>