

Emotional, Appreciative Tone

Subject: Acceptance of Termination

Dear [Manager's Name],

I have received and read your notice of termination dated [Date]. I accept the decision with understanding and respect, and my last working day will be [Last Working Day].

I would like to express my sincere gratitude for the support, guidance, and opportunities I have received during my tenure at [Company Name]. I hope to stay in touch and wish the team continued success.

Warm regards,

[Your Name]

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