

Termination mentioning ineligibility for rehire

Subject: Final Termination of Employment

Dear [Employee's Name],

This is to inform you that your employment with [Company Name] is terminated immediately due to theft committed on [date]. Theft represents a serious violation of trust and organizational values.

Please note that due to the nature of this misconduct, you will not be eligible for rehire at any point in the future with our company. All company systems and property access have been revoked effective immediately.

Your pending dues will be processed as per statutory requirements.

Sincerely,

[Your Name]

[Position]

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