

Executive Termination Letter - Serious

Subject: Termination of Executive Appointment

Dear [Executive Name],

The Board of Directors has voted to terminate your appointment as [Title] of [Company Name], effective immediately.

This decision follows a thorough investigation into [serious misconduct/financial irregularities/breach of fiduciary duty/violation of company policies]. The board has determined that your actions are incompatible with your executive responsibilities.

You are required to surrender all company property, access codes, and confidential information immediately. Security will escort you from the premises today. All company credit cards and accounts are suspended effective immediately.

Legal counsel will contact you regarding the terms of your departure, including any potential legal ramifications of recent actions.

[Board Chairman Name]

Chairman of the Board

[Company Name]

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