

Third Party Authorization Letter

Dear [Name of Authorization Receiver],

I, [Your Name], hereby authorize [Name of Third Party] to act on my behalf in [Specify Purpose of Authorization]. This authorization is valid from [Start Date] to [End Date].

The following are the details of the authorized third party:

Name: [Name of Third Party]

Address: [Address of Third Party]

Contact Number: [Contact Number of Third Party]

[Name of Third Party] is authorized to perform the following actions on my behalf:

[List the Actions to be Performed]

In connection with the above authorization, I hereby give [Name of Third Party] full authority to sign any documents, submit and receive any materials, and make any decisions that may be necessary or required to perform the above-listed actions.

I understand that any and all actions performed by [Name of Third Party] on my behalf shall be binding and have the same effect as if I had personally performed them.

This authorization letter is being issued voluntarily and without any coercion. It is also my understanding that this authorization may be revoked at any time in writing by me.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]