

# Provisional Third Party Payment Confirmation Letter

Subject: Provisional Confirmation of Third Party Payment

Dear [Recipient Name],

This is to provisionally acknowledge the payment of [Amount] received from [Third Party Name] for [Original Payer Name]. The payment has been recorded on [Date], and we are awaiting final clearance from our bank.

We will send you a formal confirmation once the transaction is fully processed. Thank you for your understanding.

Sincerely,

[Your Name]

[Position]

[Company Name]

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