Trade Finance Letter Of Credit

[Your Bank's Letterhead]

[Date: [Insert Date]]

[LC Number: [Insert LC Number]]

[Issuing Bank: [Insert Issuing Bank Name]]

[Address: [Insert Issuing Bank Address]]

[Swift Code: [Insert Swift Code]]

[Applicant: [Insert Buyer's Name]]

[Address: [Insert Buyer's Address]]

[Contact: [Insert Buyer's Contact Information]]

[Beneficiary: [Insert Seller's Name]]

[Address: [Insert Seller's Address]]

[Contact: [Insert Seller's Contact Information]]

[LC Amount: [Insert LC Amount in Currency]]

[Currency: [Insert Currency Code]]

[Expiry Date: [Insert Expiry Date]]

[Partial Shipments: [Allowed/Not Allowed]]

[Transshipment: [Allowed/Not Allowed]]

[Description of Goods/Services:]

[Insert Description of Goods/Services as per Proforma Invoice]

[Terms and Conditions:]

- 1. The Letter of Credit is subject to the Uniform Customs and Practice for Documentary Credits (UCP 600).
- 2. The beneficiary must present the following documents to the bank for payment within [Insert Number] days from the date of shipment:
 - Signed Commercial Invoice in [Insert Number] original copies.

- Clean On Board Bill of Lading marked "Freight Prepaid" and endorsed to the order of [Issuing Bank Name].
 - Packing List in [Insert Number] original copies.
 - Certificate of Origin in [Insert Number] original copies.
 - [Insert Additional Required Documents]
- 3. All documents must be in English and comply with the specifications as per the LC.

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