

Provisional Training Acknowledgement Letter

Subject: Provisional Training Attendance Acknowledgement

Dear [Participant Name],

This letter serves as a provisional acknowledgement of your attendance in the "[Training Name]" conducted on [Dates]. Final confirmation and certification will be provided once all assessments and evaluations are completed.

We appreciate your participation and commitment.

Sincerely,

[Trainer/HR Name]

[Title]

[Company Name]

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