Friendly announcement about training

Subject: Exciting Training Coming Up!
Hi Everyone,
We've got a training session lined up on [Topic] happening on [Date] at [Time]. It will take place
at [Venue/Platform] and is open to everyone interested in brushing up their skills.
It's going to be interactive and practical, so come ready to learn and have fun. Hope to see you
all there!
Cheers,

Get more templates here:

[Your Name]

https://www.lettersandtemplates.com/letters/training-announcement-letter