

Back-to-Back LC Transfer

Subject: Request for Back-to-Back Letter of Credit Transfer

Dear Trade Finance Department,

We are writing to formally request a back-to-back Letter of Credit transfer arrangement based on the master Letter of Credit [LC Number] received from [Master LC Issuing Bank].

Master LC Details:

- Amount: [Amount]
- Expiry Date: [Date]
- Applicant: [End Buyer Name]

Requested Transfer LC Details:

- Beneficiary: [Supplier Name]
- Amount: [Transfer Amount]
- Modified Terms: [Any changes in shipment dates, descriptions]

We maintain adequate security margins and confirm our capability to handle both transactions simultaneously.

Please advise on documentation requirements and processing timeline.

Best regards,

[Authorized Signatory]

Get more templates here: <https://www.lettersandtemplates.com/letters/transfer-letter-of-credit>