

Temporary or conditional business ownership transfer letter

Subject: Provisional Transfer of Business Ownership

Dear [Recipient Name],

This letter serves as a provisional notice of transfer of ownership of [Business Name] from [Current Owner] to [New Owner], pending completion of all legal and regulatory requirements. The provisional transfer is effective from [Date].

A final confirmation will follow once all documentation and approvals are completed. Thank you for your attention.

Sincerely,

[Current Owner Name]

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