

Standard Professional Transferable Letter of Credit

Subject: Transferable Letter of Credit Issuance

Dear [Beneficiary Name],

We are pleased to inform you that a transferable Letter of Credit (L/C) has been issued in your favor under our reference number [L/C Number], amounting to [Amount and Currency], effective from [Issue Date] and expiring on [Expiry Date]. This L/C is transferable to one or more secondary beneficiaries as permitted under the terms.

Please present all required shipping and commercial documents in accordance with the L/C terms to our bank for negotiation or confirmation. Kindly ensure compliance with all instructions stated to avoid discrepancies.

Sincerely,

[Bank Name / Issuing Officer]

Get more templates here: <https://www.lettersandtemplates.com/letters/transferable-letter-of-credit>