

Professional Cover Letter for Translator Position

Subject: Application for Translator Position

Dear Hiring Manager,

I am writing to express my interest in the Translator position at your organization. With over five years of experience translating documents from English to Arabic and vice versa, I have developed strong linguistic and cultural fluency that ensures accurate and contextually appropriate translations. My previous work with [Company Name] involved translating technical, legal, and marketing materials, which honed my precision and attention to tone.

I hold a Bachelor's degree in Translation Studies and am proficient in CAT tools such as SDL Trados and MemoQ. I take pride in delivering high-quality translations on time, and I am confident that my skills align well with your company's communication goals.

Thank you for considering my application. I look forward to discussing how my expertise can contribute to your team.

Sincerely,

[Your Name]

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