

Serious Cover Letter for Government Translation Position

Subject: Application for Government Translator Role

Dear [Recruitment Officer's Name],

I am applying for the Government Translator position announced by [Department Name]. With over ten years of experience translating official government documents, press releases, and diplomatic correspondence, I understand the importance of accuracy, confidentiality, and adherence to protocol.

I am a certified translator with security clearance and strong expertise in formal Arabic and English communication. I believe my professional background aligns well with your department's standards of excellence.

Thank you for considering my application. I look forward to the opportunity to serve.

Respectfully,

[Your Name]

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