

Formal Letter for Certified Translator Application

Subject: Certified Translator Position Application

Dear [Hiring Manager's Name],

I am a certified translator registered with [Name of Association], and I wish to apply for the Certified Translator role at your company. My experience spans eight years of professional translation between English and Arabic, particularly in technical and official documents.

I guarantee precise, certified translations that meet both linguistic and legal standards. My certifications and references are enclosed for your review. I look forward to an opportunity to join your esteemed organization and deliver translation services of the highest quality.

Sincerely,

[Your Name]

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