Provisional Transmittal Letter for Preliminary Proposal

Subject: Preliminary Proposal Submission for [Project Name]

Dear [Recipient Name],

Please find attached our preliminary proposal for [Project Name]. This submission provides an initial outline of our proposed solutions, objectives, and key milestones.

We are open to feedback and willing to revise the proposal based on your input to better align with your expectations.

Thank you for considering our preliminary proposal.

Best regards,

[Your Name]

[Your Position]

[Company Name]

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