

Official Trustee Appointment Letter for Legal Purposes

Subject: Official Appointment as Trustee

Dear [Recipient Name],

We are officially appointing you as a Trustee of [Trust Name], effective [Start Date]. Your responsibilities include managing trust assets, ensuring compliance with the trust deed, and acting in the best interests of the beneficiaries.

Please sign and return this letter to acknowledge your acceptance.

Sincerely,

[Sender Name]

[Title/Position]

[Organization Name]

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