

Formal Unemployment Appeal Letter

Subject: Appeal Regarding Unemployment Benefits Denial

Dear [Appeals Officer/Department Name],

I am writing to formally appeal the denial of my unemployment benefits, as communicated in your letter dated [Date]. My claim number is [Claim Number].

I believe the denial was based on incorrect or incomplete information. I have attached supporting documents including [List of Documents] to clarify my employment situation and eligibility.

I respectfully request that my case be reviewed and reconsidered. Please let me know if any additional information is required.

Sincerely,

[Your Name]

[Contact Information]

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