

Formal Rejection with Positive Tone

Subject: Your Application for [Job Title]

Dear [Applicant Name],

We thank you for your interest in [Company Name] and the [Job Title] position. After thorough consideration, we regret to inform you that we will not be moving forward with your application.

However, your qualifications are commendable, and we encourage you to apply for other opportunities that align with your experience. We wish you continued success in your career.

Sincerely,

[Your Name]

[Position]

[Company Name]

Get more templates here:

<https://www.lettersandtemplates.com/letters/unsuccessful-applicant-job-application-rejection-letter>