Vehicle Or Car Authorization Letter

Dear [Name of recipient],

I, [Your Name], hereby authorize [Authorized Personâ€™s Name] to use my vehicle [Vehicle Make and Model] with registration number [Registration Number] for the purpose of [Reason for authorization].

The vehicle is insured and has all the necessary documents required by the law. [Authorized Personâ€™s Name] will be responsible for the vehicle and any damages that may occur during the authorized period.

This authorization will be valid from [Start date] to [End date]. In case of any emergency or if the authorized person is unable to return the vehicle on time, I request them to inform me immediately.

Attached to this letter are the copies of my vehicle registration and insurance documents, which the authorized person should carry while driving my vehicle.

Thank you for your cooperation.

Sincerely,

[Your Name]