

Letter authorizing a third party to service the vehicle

Subject: Vehicle Service Authorization

Dear [Service Center Name],

I, [Your Name], authorize [Authorized Person's Name] to deliver and collect my vehicle, [Make, Model, Year, Registration Number], for servicing and repairs.

They are permitted to approve minor repairs and associated expenses as per service recommendations.

Kindly provide them with all necessary assistance and service updates.

Regards,

[Your Name]

[Contact Information]

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