

Official approval for vendor onboarding

Subject: Approval of Vendor Registration

Dear [Vendor Name],

We are pleased to inform you that your application for vendor registration with [Company Name] has been approved. Your products/services meet our requirements, and you are now authorized to provide supplies to our organization.

Please ensure all compliance documents are up-to-date, and coordinate with our procurement team for onboarding and initial orders.

We look forward to a successful partnership.

Sincerely,

[Authorized Signatory]

[Designation]

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