

Voluntary Redundancy Acceptance Letter

Dear [Employer],

I am writing to formally accept the offer of voluntary redundancy that you have extended to me.

While it was a difficult decision to make, I believe that this opportunity will allow me to pursue other interests and achieve personal goals that I have been putting on hold.

I want to take this opportunity to thank you for the support and opportunities that you have provided me during my time here. I have enjoyed working with such a talented and dedicated team, and I will miss the camaraderie and sense of purpose that we have shared.

I am committed to making this transition as smooth as possible and will work with you to ensure that all of my responsibilities are transferred appropriately. Please let me know if there is anything else that I can do to help facilitate the process.

Once again, thank you for the opportunities that you have provided me, and I wish you and the company all the best in the future.

Sincerely,

[Your Name]