Quick and simple voluntary termination email template

Subject:	Resignation	Notification
----------	-------------	--------------

Dear [Manager's Name],

Please accept this email as formal notice of my resignation from [Company Name], effective [Last

Working Day]. Thank you for the opportunity to be part of the team.

Best regards,

[Your Name]

Get more templates here: https://www.lettersandtemplates.com/letters/voluntary-termination-letter