

Professional volunteer acceptance confirmation

Subject: Welcome to [Organization Name] - Your Volunteer Application Has Been Accepted

Dear [Volunteer Name],

We are delighted to inform you that your volunteer application has been accepted. After reviewing your application and conducting our interview process, we are confident that you will be a valuable addition to our volunteer team.

Your volunteer position as [Position Title] will begin on [Start Date]. You will be working with our [Department/Team Name] under the supervision of [Supervisor Name], who will contact you within the next few days to discuss your schedule and initial training.

Please report to [Location] on [Date] at [Time] for your orientation session. During this session, you will receive your volunteer handbook, complete any remaining paperwork, and learn about our organization's policies and procedures.

We appreciate your willingness to contribute your time and skills to our cause. Your dedication will make a meaningful difference in our community.

Welcome aboard!

Best regards,

[Your Name]

[Title]

[Organization Name]

[Contact Information]

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