Formal reference for scholarship

Subject: Reference for Scholarship Application â€" [Volunteer Name]

Dear [Scholarship Committee],

I am writing to recommend [Volunteer Name] for the [Scholarship Name]. As their supervisor at

[Organization Name], I have observed their dedication, leadership, and strong work ethic during

[duration of volunteering].

They have taken initiative in [specific projects], demonstrating responsibility, teamwork, and a

passion for community service. Their contributions have left a lasting positive impact on our

organization.

I am confident that [Volunteer Name] will excel academically and continue their meaningful volunteer

work. I strongly support their scholarship application.

Sincerely,

[Your Name]

[Your Position]

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