Rejection with Future Consideration

Subject: Volunteer Application Update

Dear [Applicant's Name],

Thank you for applying to volunteer with [Organization's Name]. We truly value your willingness

to contribute your time and skills.

At this time, we are unable to offer you a volunteer position due to limited capacity. However, we will

retain your information in our records for the next six months, and we may reach out to you should

an appropriate opportunity arise.

We encourage you to apply again in the future and to attend our upcoming events, where we

welcome community participation.

Warm regards,

[Your Name]

[Your Position]

Get more templates here: https://www.lettersandtemplates.com/letters/volunteer-rejection-letter