

Emergency cancellation with explanation

Subject: Urgent Wedding Cancellation - [Date]

Dear [Recipient],

Due to a family emergency, we must immediately cancel our wedding scheduled for [Date]. We understand this is short notice and deeply apologize for any inconvenience this may cause.

Given the urgent nature of this situation, we are unable to provide extensive details at this time. We will follow up with additional information as soon as we are able.

Please confirm receipt of this cancellation notice. For vendors, we will be in touch regarding contractual obligations and next steps within the coming days.

We appreciate your understanding during this difficult time.

Respectfully,

[Names]

[Emergency Contact Information]

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