

Official welcome for military families

Subject: Welcome to [Base Housing Name] - Your Military Family Home

Dear [Service Member Name] and Family,

Welcome to [Base Housing Name] and thank you for your continued service to our country. We are honored to provide housing for military families and understand the unique challenges of military life.

Your home at [Address] has been inspected and is ready for occupancy. Military Family Life Counselors are available to assist with your transition and connect you with base resources and spouse support groups.

Base housing amenities include playgrounds, community centers, and family-friendly events throughout the year. The Base Exchange and Commissary are conveniently located within [distance] of your residence.

Important information for military families:

- Housing office hours: [hours]
- Emergency maintenance: [24/7 number]
- Base housing regulations are enclosed
- Children's school bus stops at [location]

We recognize that military families face frequent relocations and deployments. Our staff is trained to provide support during these challenging times and can connect you with additional resources as needed.

Please attend the mandatory housing briefing on [date] at [location]. This covers housing regulations, maintenance procedures, and community resources.

Thank you for your service, and welcome home.

Respectfully,

[Housing Director Name]

[Base Housing Office]

[Contact Information]

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