

Urgent complaint seeking quick resolution

Subject: Urgent Workplace Bullying Concern

Dear [HR Manager/Supervisor],

I am experiencing severe bullying from [Colleague Name], including [specific examples]. This situation is urgent as it is affecting my health and productivity.

I respectfully request immediate intervention to address this matter and ensure a safe and respectful working environment.

Thank you for your prompt attention.

Best regards,

[Your Name]

[Department]

[Contact Information]

Get more templates here:

<https://www.lettersandtemplates.com/letters/workplace-bullying-complaint-letter>